



DEPARTMENT OF THE NAVY  
COMMANDER, FLEET ACTIVITIES YOKOSUKA  
PSC 473 BOX 1  
FPO AP 96349

CFAYINST 3140.1AA  
N37C  
11 Oct 2018

COMFLEACT YOKOSUKA INSTRUCTION 3140.1AA

From: Commander, Fleet Activities Yokosuka

Subj: TROPICAL CYCLONE AND STORM PLAN

Ref: (a) USFJINST 15-4001  
(b) COMNAVFORJAPANINST/COMNAVREGJAPANINST 3140.4C  
(c) COMFLEACTNOTE 3140  
(d) COMFLEACTINST 3440.17B

Encl: (1) Destructive Weather Definitions  
(2) Tropical Cyclone Conditions of Readiness (TCCOR)  
(3) TCCOR Authority and Operating Areas  
(4) Afloat Actions  
(5) Shore Command Actions  
(6) Commander, FLEACT Yokosuka Emergency Operation Center (EOC) Tropical Cyclone Condition of Readiness (TCCOR) Checklist  
(7) Post Tropical Cyclone Report  
(8) TCCOR Notification/Attainment Actions  
(9) Typhoon Command Center/EOC Damage Report Log (CFAY 3140/9 (Rev. 7-05))  
(10) Designated Essential Commander, FLEACT Yokosuka Personnel in Event of Tropical Cyclone/Storm Condition  
(11) Essential Base Services/Sources of Assistance in Operation during Tropical Cyclone Condition of Readiness (TCCOR) 1  
(12) TCCOR Setting Announcement Message Template  
(13) TCCOR Attainment Message Template  
(14) TCCOR 1 Coordinating Instruction Message Template  
(15) Port Operations Typhoon Checkoff List

1. Purpose. To establish procedures during Tropical Cyclone Conditions of Readiness (TCCOR) for personnel and commands in the Yokosuka/Yokohama/Zushi area and all ships present Yokosuka per references (a) through (d) and enclosures (1) through (15).

2. Cancellation. COMFLEACTINST 3140.1Z. This instruction is a complete revision and should be read in its entirety.

3. Authority. Per reference (b), Commander, Fleet Activities (FLEACT) Yokosuka is delegated authority to declare TCCORs for the Yokosuka/Yokohama/Zushi area. Per reference (b), Naval Oceanography Antisubmarine Warfare Center (NOAC) Yokosuka will recommend TCCORs for Commander, FLEACT Yokosuka. TCCORs are defined in enclosure (2).

4. Definitions. Tropical Cyclone season for Japan normally runs from June to November, though storms may threaten the area at other times. Tropical Cyclone destructive weather phenomena that occur within U.S. FLEACT Yokosuka Areas of Responsibility are defined in enclosure (1).

5. Action

a. Afloat and ashore tenant commands will comply with required actions in enclosures (4) and (5), respectively.

b. Commander, FLEACT Yokosuka Command Duty Officer (CDO) must:

(1) Activate and man Commander, FLEACT Yokosuka Emergency Operation Center (EOC) per enclosure (8).

(2) Ensure EOC makes all TCCOR notifications per reference (c).

(3) Brief all designated EOC watch standers on their duties, responsibilities, and procedures.

(4) Monitor compliance of shore commands reporting requirements in this instruction.

c. Commander, FLEACT Yokosuka Emergency Management Officer (EMO) will:

(1) Execute the EOC Checklist per enclosure (6).

(2) Convene the Commander, FLEACT Yokosuka TCCOR 1 Coordinating Conference upon attainment of TCCOR 2.

(3) Coordinate temporary mass shelter per reference (d) for displaced people in facilities located in the Yokosuka/Yokohama/Zushi areas. Home Port Ashore barracks are designated as the primary ready shelter. Other shelters may be opened based on the estimated number of people requiring temporary mass shelter.

(4) Prepare a Post Tropical Cyclone Report, see enclosure (7), and release to Commander, Navy Region Japan.

d. EOC Manager will:

(1) Post this instruction in the EOC.

(2) Train all EOC watch standers in their duties and responsibilities.

(3) Ensure all watch standers have the appropriate level of security clearance and access to C4I Suite.

(4) Oversee C4I Suite operations.

(5) Prepare and publish Computer Desktop Notification System (CDNS) messages.

e. Commander, FLEACT Yokosuka Department Heads will:

(1) Comply with required actions in enclosure (8).

(2) Develop and implement TCCOR checklists specific and/or unique to Department operations and/or functions.

(3) Notify all personnel within their respective departments of the provisions and responsibilities set forth in this instruction, including the designation of essential personnel.

(4) Submit TCCOR attainment reports and damage reports in enclosure (9) for facilities and equipment within their area of responsibility.

f. Commander, FLEACT Yokosuka Harbor Movements Officer will:

(1) Maintain close liaison with EOC when TCCORs are set.

(2) Schedule and dispatch service craft in the safest and most efficient manner possible to support ships in port.

(3) Make inoperable craft ready for berthing using dry docks as wet berths to the maximum extent practical.

g. Commander, FLEACT Yokosuka Administration Officer will conduct an installation wide muster report after TCCOR Storm Clear is set, upon direction of Commander, FLEACT Yokosuka.

6. EOC Watch Organization. EOC will be manned at the setting of TCCOR 4, 3, and 2 until such time as each TCCOR is attained and reports have been made. EOC will be manned on a 24-hour basis upon the setting of TCCOR 1, and will remain manned until condition TCCOR All Clear is set by Commander, FLEACT Yokosuka, all damage reports have been received, and a final report has been transmitted. Commander, FLEACT Yokosuka Watch assignments are as follows:

a. EMO or CDO.

b. Assistant CDO.

c. Duty Yeoman.

d. Duty Section.

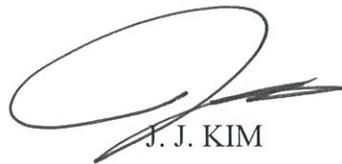
- e. EOC Manager.
- f. EOC Staff
- g. EOC Incident Management Team (IMT)

7. Essential Personnel and Services. Enclosure (10) lists Commander, FLEACT Yokosuka personnel designated as essential personnel who may be required to report for work or remain on the job during TCCOR 1. Enclosure (11) lists base services that may be required to operate during TCCOR 1.

8. Records Management. Records created as a result of this instruction, regardless of media or format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

9. Review and Effective Date. All commands must review this instruction prior to typhoon season each year and recommend changes or submit correct phone numbers listed in reference (c). Any corrections should be forwarded to the Commander, FLEACT Yokosuka EMO (N37) via email (cfay.eoc@fe.navy.mil) or DSN: 243-1714. Per OPNAVINST 5215.17A, the Commander, FLEACT Yokosuka N37C will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40. The instruction will automatically expire five years after effective date unless reissued or cancelled prior to the 5-year anniversary date, or an extension has been granted.

10. Form. Enclosure (9), Typhoon Command Center/EOC Damage Report Log (CFAY 3140/9 (Rev. 7-05)) can be reproduced locally and may be obtained from the Emergency Management Office (N37C).



J. J. KIM

**Releasability and Distribution:**

This instruction is cleared for public release and is available electronically only via CNIC Gateway CFAY website <https://g2.cnic.navy.mil/TSCNRJ/CFAYOKOSUKAJA/N00/CA/Page%20Library/CFAY%20Directives.aspx>

DESTRUCTIVE WEATHER DEFINITIONS

1. Cyclone. A closed atmospheric circulation rotating about an area of low pressure.
2. Tropical Cyclone. A non-frontal low-pressure system of sufficient scale developing over tropical or subtropical waters. The peak season is from 1 June to 30 November with a surge of activity from September through October.
3. Tropical Disturbance. A system of apparent organized convection, generally 100 to 300 miles in diameter, originating in the tropics or subtropics and having maintained its identity for 24 hours or more.
4. Tropical Depression. A tropical disturbance in which the central position can be identified and the maximum sustained wind speed is less than 34 knots (39 MPH).
5. Tropical Storm. A warm core tropical cyclone in which the maximum sustained surface wind (1-minute mean) ranges from 34 to 63 knots (39-73 MPH).
6. Typhoon. A warm core tropical cyclone in which the maximum sustained surface wind (1-minute mean) ranges from 64 to 129 knots (74-148 MPH). In the Northern Hemisphere, west of 180 degrees longitude, they are called typhoons; east of 180 degrees longitude, they are called hurricanes; and in the Indian Ocean they are called cyclones.
7. Super Typhoon. A typhoon in which the maximum sustained surface wind (1-minute mean) is 130 knots (149 MPH) or greater.
8. Damaging Winds. Sustained winds of 34-49 knots (39-56 MPH) or frequent gusts of 40-59 knots (46-68 MPH).
9. Destructive Winds. Sustained winds of 50 knots (58 MPH) or greater, or gusts of 60 knots (69 MPH) or greater. Destructive winds can typically cause injury to exposed personnel, damage to aircraft, ships, structures and/or facilities.

TROPICAL CYCLONE CONDITIONS OF READINESS (TCCOR)

1. TCCORs will be implemented for any storm which generates damaging or destructive wind. TCCOR has five distinct levels (5 – 1) based on speed of sustained winds, the speed of wind gusts, and the period of time prior to the forecast onset of damaging or destructive gusts or winds.

2. TCCOR Levels

| <b>TCCOR</b>       | <b>DEFINITION</b>  | <b>RESPONSE</b>  |
|--------------------|--|--|
| <b>Storm Watch</b> | Strong winds of 35 knots sustained or greater are possible due to the proximity of a tropical cyclone; however, winds are not forecasted to meet the destructive wind criteria (50 knots sustained or gust factors of 60 knots or greater). Strong winds will meet TCCOR 1 Caution criteria. The storm is also close enough to the area that a heightened alert status is necessary in order to rapidly establish elevated TCCOR conditions should the storm deviate from the forecast track or intensity. | - Personnel should remain alert and monitor radio and television as rapid changes could occur. If high wind conditions exist, personnel should exercise caution while outdoors and are recommended to remain indoors, if possible. |
| <b>5</b>           | Winds of $\geq 50$ knots (58 mph) sustained or gusts $\geq 60$ knots are <b>possible</b> within 96 hrs.  | - Obtain emergency supplies.   |
| <b>4</b>           | Winds of $\geq 50$ knots (58 mph) sustained or gusts $\geq 60$ knots are <b>possible</b> within 72 hrs.  | - Ensure adequate emergency supplies are on hand.  |
| <b>3</b>           | Winds of $\geq 50$ knots (58 mph) sustained or gusts $\geq 60$ knots are <b>possible</b> within 48 hrs.  | - Fill vehicle and grill gas tanks.<br>- Ensure sufficient money and important documents are easily accessible.  |
| <b>2</b>           | Winds of $\geq 50$ knots (58 mph) sustained or gusts $\geq 60$ knots are <b>anticipated</b> within 24 hrs.   | - Secure outside items.<br>- Identify windows without Mylar.   |

|                            |   |  |
|----------------------------|---|--|
| <p><b>1</b></p>            | <p>Winds of <math>\geq 50</math> knots (58 mph) sustained or gusts <math>\geq 60</math> knots are <b>occurring or anticipated</b> within 12 hrs.</p>  | <ul style="list-style-type: none"> <li>- Move sensitive items away from windows or cover them with plastic.</li> <li>- Tape windows without Mylar, if winds forecast to exceed 100 knots (115 mph).</li> </ul> |
| <p><b>1 Caution*</b></p>   | <p>Winds of 34 - 49 knots (39 - 56 mph) sustained are occurring.</p>  | <ul style="list-style-type: none"> <li>- All non-essential travel is suspended.</li> <li>- Non-essential personnel should remain indoors.</li> </ul>   |
| <p><b>1 Emergency*</b></p> | <p>Winds of 50 knots sustained or gust factors of 60 knots or greater are <b>occurring</b> at a particular installation.</p>  | <ul style="list-style-type: none"> <li>- All personnel should stay indoors away from windows.</li> </ul>   |
| <p><b>1 Recovery*</b></p>  | <p>After the passage of a tropical cyclone, when destructive winds have subsided and are no longer forecasted to occur, survey and work crews are sent out to determine the extent of damage and to establish safe zones around hazards (e.g. downed power lines, unstable structures).</p> | <ul style="list-style-type: none"> <li>- All non-essential personnel should remain indoors while damage assessment and cleanup is accomplished.</li> </ul>   |

**Tropical Cyclone Conditions of Readiness (TCCOR)**

\* Note: TCCOR 1 Caution/Emergency/Recovery/All Clear are delegated to Installation Commanders by the TCCOR Authority.

TCCOR AUTHORITY AND OPERATING AREAS

| <u>TCCOR Authority</u>   | <u>Operation</u>   | <u>Areas</u>   |
|--|--|--|
| Commander,<br>18TH Wing  | Operation Support<br>Squadron (OSS)/<br>Wing (OSW)                   | <u>Okinawa Island:</u><br>All Department of Defense  |
| Commanding Officer,<br>Iwakuni<br>Marine Corps                         | MCAS Iwakuni<br>Weather Branch                                       | <u>Iwakuni Area:</u><br>Iwakuni<br>Kure Pier No.6<br>Air Station (MCAS)<br>Akizuki Ammunition Depot<br>Hiro Ammunition Depot<br>Kawakami Ammunition Depot<br>Haigamine Communications<br>Site<br>Sofu Communications Site          |
| Commander, Naval<br>Forces, Japan<br>Anti Submarine                    | Naval Oceanography<br>Yokohama<br>Warfare Center,<br>Yokosuka (NOAC) | <u>Yokosuka Area:</u><br>Yokosuka<br><br><u>Sasebo Area:</u><br>Sasebo<br>Yakose Petroleum, Oil and<br>Lubricants (POL) Depot<br>Tsushima Communications<br>Site<br><br>Iwo To (when United States<br>(U.S.) Forces are on island) |
| Director of<br>Operations,<br>United States<br>Forces, Japan<br>(USFJ) | 374 OSS/OSW  | <u>Kanto Plain:</u><br>Yokota Air Force<br>Camp Fuji<br>Camp Zama<br>Naval Air Facility Atsugi   |
| Commander, 35TH<br>Fighter Wing  | 35 OSS/OSW   | <u>Misawa Area:</u><br>Misawa<br>Hachinohe POL Depot<br>Shariki Communications<br>Site   |

\*Note: All off-base military housing areas are included with their serving installations.

SOURCES OF WEATHER INFORMATION

Television/Radio/Telephone:

- Armed Forces Network (AFN) Radio Station EAGLE 810 AM and AM 1575 in the Kanto Plain.
- AFN TV Channels.
- Commander's Access Channels-28/Weather Channels-16.
- Weather Recordings/Stations Fleet Activities, Yokosuka 243-5595.

Internet Websites: <http://www.usno.navy.mil/NOAC/noac-yokosuka/RSS/redesign/>

Japan Meteorological Agency: <http://www.jma.go.jp/jma/en/menu.html>

Joint Typhoon Warning Center: <http://www.usno.navy.mil/JTWC/>

AFLOAT ACTIONS

| <b>TCCOR 4</b>   |
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| Commanding Officers must ensure a continuous communications guard is maintained on Bridge to Bridge, Channel 10 primary and Channel 72 secondary (Port Control) throughout the duration of the tropical cyclone.   |
| Review the guidance in Typhoon Havens Handbook for Western Pacific and Indian Ocean. Sortie decision rests with Senior Officer Present Afloat.   |
| Review Tropical Cyclone Plan.  |
| All units must implement their heavy weather bills. All units requiring storm lines and spring-lay pennants contact Dock Masters at extension 243-7377/3818.   |
| Identify loose gear that could become missile hazards and make preparations for stowing or securing.   |
| Advise family members.   |
| Report attainment of TCCOR 4 to Immediate Superior in Command (ISIC).  |
| <b>TCCOR 3</b>   |
| Ships in need of storm pennants may request them from the Commander, FLEACT Yokosuka Dock Masters at DSN: 243-7377/3818.   |
| Essential personnel alerted.   |
| Inform family members.   |
| Ensure material/equipment not in use is properly secured.  |
| Report attainment of TCCOR 3 to ISIC.  |
| <b>TCCOR 2</b>   |
| Ensure all loose gear on piers and assigned parking areas has been secured.  |
| Request any necessary logistical assistance (storm pennants, etc.) from Dock Masters at DSN: 243-7377.   |
| Hold all trash on station.   |
| Report attainment of TCCOR 2 to ISIC.  |
| <b>TCCOR 1</b>   |
| Reduce all vehicular and pedestrian traffic to mission essential only. ***NOTE*** One out/in bound lane will be open at Carney. All other gates will remain closed until All Clear has been given.   |
| Non-essential personnel will be sent home.   |
| Report attainment of TCCOR 1 to ISIC.  |
| <b>TCCOR 1 – Caution</b>   |
| <ol style="list-style-type: none"><li>1. Essential personnel will report for duty and/or stay on station for the duration.</li><li>2. All commercial activities will close except those identified during TCCOR 1 conference.</li><li>3. All outdoor activities will be limited to mission essential only.</li></ol> |

|  |
|--|
| <b>TCCOR 1 – Emergency</b>   |
| Only one inbound and one outbound lane will remain open at Carney Gate. Womble Gate will be closed to all traffic, to include foot traffic. No traffic will be permitted on the street except for official and emergency vehicles. Personnel must remain indoors until All Clear is announced.   |
| <b>TCCOR 1 – Recovery</b>  |
| Any personnel casualties or major property damage should be promptly reported to Commander, FLEACT Yokosuka EOC, as occurring. Nature of the casualty and/or damage, resultant or expected impact on operational effectiveness, and the estimated time of repair or recovery will be reported. Follow-up reports are required to be submitted to the Commander, FLEACT Yokosuka Emergency Management Office until all significant damage has been repaired and full operational readiness has been restored. Reports can be made via email or DSN: 243-1714. |
| <b>TCCOR – All Clear</b>   |
| Upon declaration of All Clear by Commander, FLEACT Yokosuka, EOC will make notifications to all tenant commands and resume normal activity.  |

SHORE COMMAND ACTIONS

Note: The general procedures listed below are in addition to Command or Department-specific TCCOR procedures that are implemented.

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| <b>TCCOR 4</b>   |
| Review Tropical Cyclone Plan.  |
| Identify loose gear that could become missile hazards and make preparations for stowing or securing.   |
| Advise employees and family members.   |
| Report attainment of TCCOR 4 to Commander, FLEACT Yokosuka EOC by DSN: 243-1714 or 243-1701.   |
| <b>TCCOR 3</b>   |
| Essential personnel alerted.   |
| Inform employees and family members.   |
| Ensure material/equipment not in use is properly secured.  |
| Report attainment of TCCOR 3 to EOC by DSN: 243-1714 or 243-1701.  |
| <b>TCCOR 2</b>   |
| Take necessary precautions to minimize property damage.  |
| Ensure all doors, windows and ventilation devices are secured to withstand heavy winds and rain.   |
| Report attainment of TCCOR 2 to EOC by DSN: 243-1714 or 243-1701.  |
| When notified by EOC of TCCOR 1 Coordination Conference, prepare briefing presentation and attend meeting.   |
| <b>TCCOR 1</b>   |
| Reduce all vehicular and pedestrian traffic to mission essential only. ***NOTE*** One out/in-bound lane will be open at Carney Gate. All other gates will remain closed until All Clear has been given. In Ikego the main gate will be open for mission essential personnel.   |
| Report attainment of TCCOR 1 to EOC by DSN: 243-1714 or 243-1701.  |
| <b>TCCOR 1 – Caution</b>   |
| <ol style="list-style-type: none"> <li>1. Essential personnel will report for duty and/or stay on station for the duration.</li> <li>2. All commercial activities will close except those identified during TCCOR 1 conference.</li> <li>3. All outdoor activities will be limited to mission essential only.</li> </ol> |
| <b>TCCOR 1 – Emergency</b>   |
| Remain indoors. Only emergency first responders will be permitted outdoors.  |

**TCCOR 1 – Recovery**

Designated Commander, FLEACT Yokosuka personnel per enclosure (10) will conduct a cursory installation inspection to discover safety hazards. Any personnel injuries or major property damage should be promptly reported to EOC, as occurring. Nature of the casualty and/or damage, resultant or expected impact on operational effectiveness, and the estimated time of repair or recovery will be reported. Follow-up reports are required until all significant damage has been repaired and full operational readiness has been restored.

**TCCOR – All Clear**

Upon declaration of All Clear by Commander, FLEACT Yokosuka, EOC will make notifications to all tenant commands and resume normal activity.

COMMANDER, FLEACT YOKOSUKA EMERGENCY OPERATION CENTER (EOC)  
TROPICAL CYCLONE CONDITION OF READINESS (TCCOR) CHECKLIST

|  |   |
|--|---|
| <b>TCCOR 4</b>   | ✓ |
| Notify duty section to report to EOC.  |   |
| Draft Commander Desktop Notification System (CDNS) TCCOR 4 set message and send to Commander/Chief Staff Officer (CSO) for approval. |   |
| Upon Commander/CSO approval release CDNS TCCOR-4 set notification.   |   |
| Begin TCCOR 4 set notification calls.  |   |
| Prepare/Release message traffic for TCCOR 4 set.   |   |
| Release duty section upon attainment of TCCOR 4.   |   |
| Prepare/Release message traffic for TCCOR 4 attainment.  |   |
| Update Commander's Channel 28 and social media (Public Affairs Office (PAO)).  |   |
| Update C4I Typhoon Collaboration Chat.   |   |
| <b>TCCOR 3</b>   |   |
| Notify duty section to report to EOC.  |   |
| Draft CDNS TCCOR 3 set message and send to Commander/CSO for approval.   |   |
| Upon Commander/CSO approval release CDNS TCCOR 3 set notification.   |   |
| Begin TCCOR 3 set notification calls.  |   |
| Prepare/Release message traffic for TCCOR 3 set.   |   |
| Release duty section upon attainment of TCCOR 3.   |   |
| Prepare/Release message traffic for TCCOR 3 attainment.  |   |
| Update Commander's Channel 28 and social media (PAO).  |   |
| Update C4I Typhoon Collaboration Chat.   |   |
| <b>TCCOR 2</b>   |   |
| Notify duty section to report to EOC.  |   |
| Draft CDNS TCCOR 2 set message and send to Commander/CSO for approval.   |   |
| Upon Commander/CSO approval release CDNS TCCOR 2 set notification.   |   |
| Schedule TCCOR 1 coordination conference and notify attendees.   |   |
| Begin TCCOR 2 set notification calls.  |   |
| Prepare/Release message traffic for TCCOR 2 set.   |   |
| Release duty section upon attainment of TCCOR 2.   |   |
| Prepare/Release message traffic for TCCOR 2 attainment.  |   |
| Update Commander's Channel 28 and social media (PAO).  |   |
| Obtain available rooms/rack numbers.   |   |
| Update C4I Typhoon Collaboration Chat.   |   |
| Update TCCOR-1 Coordination Conference Slides (Naval Oceanography Antisubmarine Warfare Center, PORT OPS, NAVHOSP, Yokosuka, etc.).  |   |
| Convene TCCOR-1 Coordination Conference.   |   |
| <b>TCCOR 1</b>   |   |
| Activate EOC to AL-4.  |   |

|   |  |
|---|--|
| Begin TCCOR 1 set notification calls.   |  |
| Prepare/release message traffic for TCCOR-1 set.  |  |
| Prepare/Release message traffic for TCCOR-1 attainment.   |  |
| Notify duty section to report to EOC.   |  |
| Notify EOC Incident Management Team (IMT) to report to EOC:   |  |
| <p>PAO                    <input type="checkbox"/></p> <p>F&amp;ES                 <input type="checkbox"/></p> <p>SECURITY           <input type="checkbox"/></p> <p>PORT OPS           <input type="checkbox"/></p> <p>PWD                  <input type="checkbox"/></p> <p>MEDICAL            <input type="checkbox"/></p> |  |
| Draft CDNS TCCOR1 set message and send to Commander/CSO for approval.   |  |
| Upon Commander/CSO approval release CDNS TCCOR 1 set notification.  |  |
| Coordinate ground feeding for duty section/IMT.   |  |
| Update C4I Typhoon Collaboration Chat.  |  |
| Update Commander's Channel 28 and social media (PAO).   |  |
| <b>TCCOR 1 Emergency (1E)</b>   |  |
| Draft CDNS TCCOR 1E message for Commander/CSO for approval.   |  |
| Upon Commander/CSO approval release CDNS TCCOR 1E notification.   |  |
| Begin TCCOR 1E notification calls.  |  |
| Update C4I Typhoon Collaboration Chat.  |  |
| Update Commander's Channel 28 and social media (PAO).   |  |
| <b>TCCOR 1 Recovery (1R)</b>  |  |
| Draft CDNS TCCOR 1R message for Commander/CSO for approval.   |  |
| Upon Commander/CSO approval release CDNS TCCOR 1R notification.   |  |
| Begin TCCOR 1R notification calls.  |  |
| Update C4I Typhoon Collaboration Chat.  |  |
| Update Commander's Channel 28 and social media (PAO).   |  |
| <b>TCCOR Storm Watch (SW)</b>   |  |
| Deactivate EOC (AL-0).  |  |
| Draft CDNS TCCOR-SW message for Commander/CSO for approval.   |  |
| Upon Commander/CSO approval release CDNS TCCOR-SW notification.   |  |
| Release duty section and IMT.   |  |
| Update C4I Typhoon Collaboration Chat and closeout.   |  |
| Update Commander's Channel 28 and social media (PAO).   |  |

POST TROPICAL CYCLONE REPORT

Installation Name \_\_\_\_\_ Date of Report \_\_\_\_\_

Date/Time entered:

STORM WATCH \_\_\_\_\_ TCCOR 1 \_\_\_\_\_  
TCCOR 5 \_\_\_\_\_ TCCOR 1 C \_\_\_\_\_  
TCCOR 4 \_\_\_\_\_ TCCOR 1 E \_\_\_\_\_  
TCCOR 3 \_\_\_\_\_ TCCOR 1 R \_\_\_\_\_  
TCCOR 2 \_\_\_\_\_ TCCOR AC \_\_\_\_\_

Sortie: # Ships \_\_\_\_\_ # Aircraft: \_\_\_\_\_  
Evacuations: # Personnel \_\_\_\_\_

\*Highest Wind Speed Recorded \_\_\_\_\_ (kt) Date/Time \_\_\_\_\_  
Highest wind Gusts Recorded \_\_\_\_\_ (kt) Date/Time \_\_\_\_\_

\*Date/Time Wind  $\geq$ 15KT  
Began \_\_\_\_\_ Ended \_\_\_\_\_

\*Date/Time Wind  $\geq$ 25KT  
Began \_\_\_\_\_ Ended \_\_\_\_\_

\*Date/Time Wind  $\geq$ 35KT  
Began \_\_\_\_\_ Ended \_\_\_\_\_

\*Date/Time Wind  $\geq$ 50KT  
Began \_\_\_\_\_ Ended \_\_\_\_\_

\*\*Estimated Amount/Type of Damage (costs, trees, buildings, etc.)

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Miscellaneous Remarks:

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\* Data input provided by installation weather authority.

\*\* Data input provided by NAVFAC Far East but can also be provided by any activity that has experienced damage.

1. Installation Emergency Operations Centers submit to COMNAVFORJAPAN/  
COMNAVREGJAPAN ROC via C4I Suite (primary) or to cnfj.sdo@fe.navy.mil.

TCCOR NOTIFICATION/ATTAINMENT ACTIONS

| <b>TCCOR 4</b>  |
|---|
| <ol style="list-style-type: none"><li>1. Upon Commander, FLEACT Yokosuka direction to set TCCOR 4, the Commander, FLEACT Yokosuka CDO will activate EOC and commence the notification of all tenant commands by CDNS and the Emergency Notification Phone List.</li><li>2. Once TCCOR 4 is set by all tenant commands, the EOC will report attainment to COMNAVREGJAPAN ROC/SDO via Naval message and C4I Suite.</li><li>3. Commander, FLEACT Yokosuka departments must review internal tropical cyclone checklists and make necessary preparations for implementation of higher TCCOR.</li><li>4. Commander, FLEACT Yokosuka Port Operations will inform fleet units of the setting of TCCOR 4 on (Bridge to Bridge) Channel 10.</li></ol>                                 |
| <b>TCCOR 3</b>  |
| <ol style="list-style-type: none"><li>1. Upon Commander, FLEACT Yokosuka direction to set TCCOR 3, the CDO will activate the EOC and commence the notification of all tenant commands by CDNS and the Emergency Notification Phone List.</li><li>2. Once TCCOR 3 is set by all tenant commands, the EOC will report attainment to COMNAVREGJAPAN ROC/SDO via Naval message and C4I Suite.</li><li>3. Commander, FLEACT Yokosuka departments must review internal tropical cyclone checklists and make necessary preparations for implementation of higher TCCOR.</li><li>4. Commander, FLEACT Yokosuka Port Operations will inform fleet units of the setting of TCCOR 3 (Bridge to Bridge) Channel 10.</li></ol>   |
| <b>TCCOR 2</b>  |
| <ol style="list-style-type: none"><li>1. Upon Commander, FLEACT Yokosuka direction to set TCCOR 2 the CDO will activate EOC and commence the notification of all tenant commands by CDNS and the Emergency Notification Phone List.</li><li>2. Once TCCOR 2 is set by all tenant commands, the EOC will report attainment to COMNAVREGJAPAN ROC/SDO via naval message and C4I Suite.</li><li>3. Commander, FLEACT Yokosuka will convene a TCCOR 1 Coordinating Conference with all tenant command representatives, including all in-port ships. This brief will include a detailed weather brief, Port Operations brief, and current installation status to include closures during the storm. This meeting will normally be convened in the C-2 Conference Room.</li></ol> |

**TCCOR 2 (Continued)**

The Commander, FLEACT Yokosuka EMO will draft and release the TCCOR 1 Coordinating Instructions message following and TCCOR 1 Coordinating Conference. Template for TCCOR 1 Coordinating Instructions message can be found in enclosure (14).

4. Commander, FLEACT Yokosuka departments must review internal tropical cyclone checklists and make necessary preparations for implementation of higher TCCOR.
5. Commander, FLEACT Yokosuka Port Operations will inform fleet units of the setting of TCCOR 2 on (Bridge to Bridge) Channel 10.
6. The Commander, FLEACT Yokosuka EMO will assess emergency billeting capability at the Navy Lodge, Navy Gateway Inns and Suites (NGIS), and TPU.

**TCCOR 1**

1. Upon Commander, FLEACT Yokosuka direction to set TCCOR 1, the CDO will activate the EOC and commence the notification of all tenant commands by CDNS and the Emergency Notification Phone List.
2. Once TCCOR 1 is set by all tenant commands, the EOC will report attainment to COMNAVREGJAPAN ROC/SDO via naval message and C4I Suite.
3. Commander, FLEACT Yokosuka departments must review internal tropical cyclone checklists and make necessary preparations for implementation of higher TCCOR.
4. Commander, FLEACT Yokosuka Port Operations will inform fleet units of the setting of TCCOR 1 on (Bridge to Bridge) Channel 10.

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| <b>TYPHOON COMMAND CENTER/EOC<br/>DAMAGE REPORT LOG</b> |             |                      |              |            |
|---|-------------|----------------------|--------------|------------|
| TROPICAL CYCLONE/STORM:                                 |             |                      | DATE:        |            |
| REPORT No.:   | TIME LOCAL: | BLDG. /FACILITY NO.: | REPORTED BY: | PHONE NO.: |
| DAMAGE REPORTED:  |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| ACTION TAKEN:   |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| REMARKS:  |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| REPORT No.:   | TIME LOCAL: | BLDG. /FACILITY NO.: | REPORTED BY: | PHONE NO.: |
| DAMAGE REPORTED:  |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| ACTION TAKEN:   |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| REMARKS:  |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| REPORT No.:   | TIME LOCAL: | BLDG. FACILITY NO.:  | REPORTED BY: | PHONE NO.: |
| DAMAGE REPORTED:  |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| ACTION TAKEN:   |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |
| REMARKS:  |             |                      |              |            |
|   |             |                      |              |            |
|   |             |                      |              |            |

DESIGNATED ESSENTIAL COMMANDER, FLEACT YOKOSUKA PERSONNEL  
IN EVENT OF TROPICAL CYCLONE/STORM CONDITION

| <b>Code</b> | <b>Billet</b>  | <b>Title/Position</b>  |
|-------------|--|--|
| N37C        | Emergency Operation Center (EOC)                                   | CDO, ACDO, Base Duty Section, Duty Yeoman  |
| N31         | Port Operations Department   | Port Control Duty Dispatcher<br>Duty Dock Master<br>Duty Harbor Pilot<br>1st and 2nd Duty Tug Masters and Crews<br>Boat Pool Dispatcher (Master Labor Contractor (MLC))<br>Boat Pool Barge Pilot (MLC)   |
| N92         | Fleet Readiness (Morale, Welfare and Recreation (MWR)/Galley/NGIS) | MWR Food Court Personnel<br>Facility Maintenance Personnel   |
| N142        | Transient Personnel Unit (TPU)                                     | TPU Watch Section  |
| N932        | Unaccompanied Housing  | NGIS Desk Watch (MLC)<br>Central Assignments Desk Watch (MLC)<br>BH Duty Desk Watch for each BEH (4)   |
| N4E         | Environmental Protection   | Environmental Officer  |
| N925        | General Mess   | Galley Food Service Watch Captain<br>Galley Food Service Cashier (1)<br>Galley Food Service Cook F/A (1) (MLC)<br>Galley Food Service Cooks (5) (MLC)<br>Galley Food Service Mess Attendant (1) (MLC)<br>Galley Food Service Mess Attendants (5) (MLC) |
| N3AT        | Security Department  | Security Officer<br>Assistant Security Officer<br>Duty Section Patrolmen<br>On-Duty Civilian Guard (MLC)<br>On-Duty Security Liaison (MLC)   |
| N00I        | Commander, FLEACT Yokosuka Ikego Detachment                        | Military Police Duty Section<br>On-Duty Civilian Guard (MLC)<br>On-Duty Security Liaison (MLC)   |
| N142A1      | Pretrial Confinement Facility                                      | Duty Watch Section/Sister Duty Section   |
| N00NEX      | Navy Exchange  | District Loss Prevention/Safety Manager  |
| N4          | Public Works Officer   | Public Works Officer<br>Assistant Public Works Officer<br>Self-Help Staff  |

|                            |                                   |   |
|----------------------------|-----------------------------------|---|
| COMNAV<br>REGJAPAN<br>N01F | Regional<br>Fire Department       | On-Duty District Chiefs (3)<br>On-Duty Firefighters (60)<br>Interpreter/Drivers (3) |
| COMNAVR<br>EGJAPAN<br>N37C | Regional Dispatch<br>Center (RDC) | Regional EMO<br>Emergency Services Dispatchers<br>RDC System Administrator          |

ESSENTIAL BASE SERVICES/SOURCES OF ASSISTANCE IN OPERATION DURING  
TROPICAL CYCLONE CONDITION OF READINESS (TCCOR) 1

1. The following information is provided for use during TCCOR 1. Services and/or recreational facilities will be secured at the direction of Commander, FLEACT Yokosuka.

a. Clubs and Messes. When TCCOR 1 is set and non-essential personnel are secured, the Commander, FLEACT Yokosuka galley and Fleet Recreation Center food outlet will remain open to provide food service to the maximum extent possible.

b. Schools. At TCCOR 2 Commander, FLEACT Yokosuka will convene a TCCOR I Coordination Conference and coordinate with the Coordinating Principal of Schools and the Department of Defense Dependents School, School Transportation Officer (DSN 243-9566) when schools will be closed. Commander, FLEACT Yokosuka EMO will coordinate with Commander, FLEACT Yokosuka Public Affairs Officer the announcement of school closings on Commanders Channel 28, Armed Forces Network, Eagle 810 Radio, Facebook, and Twitter official accounts, and to local commands to inform parents of the disposition of school children. Traffic Control and military police will be provided to escort the school buses off the Installation.

c. Exchange Activity Facility. When TCCOR 1 is set and non-essential personnel are secured, Navy Exchange (NEX) Japan District Stores, auto-port, commissary, and Ikego NEX and gas station will close. The Navy Lodge will remain open through all tropical cyclone conditions.

d. Child Development Center/School Age Care/Child Development Home (CDH). When TCCOR 1 is set all parents will have one hour to pickup their child(ren) personally or by a specially designated person. When all of the children have been picked up, the remaining staff will secure the building and await release or reassignment. For parents that are mission essential and already have children enrolled in the Child and Youth Program, they will need to contact the CDH for placement of their children. Phone Number 243-5478/080-3097-5090 CDH Director.

e. Hospital services. U.S. Naval Hospital, Yokosuka will keep emergency room open, at TCCOR IC the hospital will ask all 36 week gestational pregnant women to come and stay at the hospital for safe haven along with family members. Homeport health care appointments and dental appointments will be rescheduled. In TCCOR I recovery the hospital will make facebook announcements to reopening appointments.

2. The following list of telephone numbers is provided to aid personnel in obtaining assistance:

| <b>Services</b>               | <b>Point of Contact</b>        | <b>Telephone No.</b>           |
|-------------------------------|--------------------------------|--------------------------------|
| Ambulance Service             | Dispatcher                     | 911                            |
| Command Duty Officer (CDO)    | Duty Personnel                 | 243-1701/090-8046-5954         |
| Fire Department               | Dispatcher                     | 911                            |
| Police (Emergency)            | Dispatcher                     | 911                            |
| Police (Non-emergency)        | Desk Sergeant                  | 243-2300                       |
| Emergency Management          | Emergency Management Officer   | 243-1714/080-6675-9056         |
| Emergency Operations Center   | Manager                        | 243-1706                       |
| Emergency Room, Hospital      | Duty Personnel                 | 243-5137                       |
| Galley                        | Food Service Representative    | 243-5741/7429                  |
| Gas Station                   | Service Operation Manager      | 243-5826/4778                  |
| MWR                           | Director                       | 243-7250/7110                  |
| Navy Exchange                 | Loss Prevention/Safety Manager | 243-4642/080-6597-6187         |
| Commissary                    | Commissary Store Officer       | 243-7562/5760                  |
| Navy Lodge                    | Navy Lodge Manager             | 243-6708/4595                  |
| Ikego NEX Minimart            | Retail Store Manager           | 246-7991                       |
| Medical Care (Hospital)       | Front Desk                     | 243-7144/5247                  |
| NAVFAC Far East PWD, Yokosuka | Front Office                   | 243-6046/7311<br>080-9356-4690 |
| NAVFAC Far East               | Emergency Trouble Desk         | 115                            |
| Berthing                      | NGIS                           | 243-7013                       |

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TCCOR SETTING ANNOUNCEMENT MESSAGE TEMPLATE

FM: COMFLEACT YOKOSUKA JA  
TO: COMNAVFORJAPAN YOKOSUKA JA  
ALL TENANT COMMANDS FLEACT YOKOSUKA JA  
ALL UNITS AND SHIPS FORWARD DEPLOYED YOKOSUKA JA  
COMSEVENTHFLT  
COMNAVFORJAPAN YOKOSUKA JA  
CTF 70  
COMDESRON FIFTEEN  
NAVOCEANASWCEN YOKOSUKA JA  
CC: COMPACFLT PEARL HARBOR HI  
COMUSJAPAN YOKOTA AB JA  
COMFLEACT YOKOSUKA JA  
UNCLASSIFIED//  
BT  
MSGID/GENADMIN/COMFLEACT YOKOSUKA JA//  
SUBJ/EXERCISE EXERCISE EXERCISE SET TCCOR IV FOR TYPHOON  
XXX NAME IN THE YOKOSUKA AND YOKOHAMA AREAS//  
REF/A/DOC/COMFLEACTINST 3140.1AA/11 OCT 2018//  
REF/B/DOC/COMNAVFORJAPAN/COMNAVREGJAPANINST 3140.4C/23JUN15//  
NARR/REF A IS COMFLEACT YOKOSUKA JA TROPICAL CYCLONE AND STORM  
PLAN.  
REF B IS COMNAVFORJAPAN/COMNAVREGJAPAN HAZARDOUS/DESTRUCTIVE  
WEATHER PLAN.  
POC/CFAY EOC/DSN: 243-1701/1702/1703/1704/1705/EMAIL:  
CFAY.EOC.CDO(AT)FE.NAVY.MIL//  
RMKS/1. SET TCCOR IV EFFECTIVE DAY/TIMEZ MONTH YEAR.  
2. STAY TUNED TO CFAY CHANNEL 28, METOC CHANNEL 16, FACEBOOK,  
TWITTER, EAGLE 810 AND THE CFAY WEBSITE:  
WWW.CNIC.NAVY.MIL/YOKOSUKA/INDEX.HTM FOR THE  
LATEST UPDATES, POSTED UNDER STORM UPDATE.//  
BT  
#0001  
NNNN

Enclosure (12)

CFAYINST 3140.1AA  
11 Oct 2018

TCCOR ATTAINMENT MESSAGE TEMPLATE

FM: COMFLEACT YOKOSUKA JA  
TO: COMNAVFORJAPAN YOKOSUKA JA  
BT  
UNCLASSIFIED//  
MSGID/GENADMIN/COMFLEACT YOKOSUKA JA//  
REF/A/COMFLEACTINST 3140.1AA/11 OCT 2018//  
AMPN/REF A IS COMFLEACT YOKOSUKA JA TROPICAL CYCLONE AND STORM  
PLAN.//  
SUBJ/COR IV ATTAINMENT//  
RMKS/1. TCCOR IV HAS BEEN ATTAINED FOR COMFLEACT, YOKOSUKA  
JA EFFECTIVE DAY/TIME MONTH YEAR.//  
BT  
#0001  
NNNN

CFAYINST 3140.1AA  
11 Oct 2018

TCCOR 1 COORDINATING INSTRUCTION MESSAGE TEMPLATE

FM: COMFLEACT YOKOSUKA JA  
TO: COMNAVFORJAPAN YOKOSUKA JA  
ALL TENANT COMMANDS FLEACT YOKOSUKA JA  
ALL UNITS AND SHIPS FORWARD DEPLOYED YOKOSUKA JA  
COMSEVENTHFLT  
CTF 70  
COMDESERON FIFTEEN  
NAVOCEANASWCEN YOKOSUKA JA  
CC: COMPACFLT PEARL HARBOR HI  
COMUSJAPAN YOKOTA AB JA  
COMFLEACT YOKOSUKA JA

UNCLASSIFIED//

BT

MSGID/GENADMIN/COMFLEACT YOKOSUKA JA//

SUBJ/COMFLEACT YOKOSUKA TCCOR 1 PREPAREDNESS AND COORDINATION  
FOR TYPHOON//

REF/A/DOC/USFJ/01MAR15//

REF/B/DOC/CNFJ/23JUN15//

REF/C/DOC/CFAY/11OCT18//

REF/D/DOC/CFAY/11OCT18//

REF/E/DOC/CFAY/11OCT18//

REF/F/RMG/CNO/151035ZJUN06//

REF/G/RMG/COMFLEACT YOKOSUKA/220528ZNOV06(fix date when signed)//

NARR/REF A IS USFJ TCCOR INSTRUCTION.

REF B IS COMNAVFORJAPAN/COMNAVREGJAPAN HAZARDOUS/DESTRUCTIVE  
WEATHER PLAN. REF C IS COMFLEACTINST 3140.1AA, TROPICAL CYCLONE AND  
STORM PLAN. REF D IS COMFLEACTNOTE 3140, EMERGENCY NOTIFICATION  
CHECKLIST.

REF E IS COMFLEACTINST 3440.17B, COMFLEACT YOKOSUKA EMERGENCY  
MANAGEMENT PROGRAM.

REF F IS NAVADMIN 177, NAVY PERSONNEL ACCOUNTABILITY POLICY.

REF G IS COMFLEACT YOKOSUKA STANDING LETTER OF INSTRUCTION FOR  
PERSONNEL ACCOUNTABILITY, MUSTER, AND REPORTING.//

POC/MICHAEL LIEM/COMFLEACT YOKOSUKA/DSN: 243-1714 FAX: 243-  
1717/EMAIL:

MICHAEL.LIEM(AT)FE.NAVY.MIL//

GENTEXT/RMKS/1. THIS MESSAGE PROVIDES GUIDANCE FOR PERSONNEL  
RELEASE, FACILITIES CLOSURE, AND TRANSPORTATION UPON SETTING COR 1.  
COMFLEACT YOKOSUKA ANTICIPATES SETTING COR 1 AT \_\_\_\_\_ LOCAL TIME.

A. TCCOR 1 CAUTION

Enclosure (14)

(1) DIRECTED BY: COMFLEACT YOKOSUKA

(2) DEFINITION: SUSTAINED WINDS OF 34-49 KNOTS. FREQUENT GUSTS OF 50-59 KNOTS ARE OCCURRING.

(3) ACTION: NON-ESSENTIAL PERSONNEL RELEASED FROM DUTY. ESSENTIAL PERSONNEL REPORT FOR DUTY AND/OR REMAIN ON DUTY. COMMERCIAL ACTIVITIES ON BASE CLOSED. SEE PARA 2 BELOW FOR DETAILS.

(4) BASED ON JTWC WARNING NO. XX, DAMAGING WINDS ARE FORECAST TO COMMENCE O/A \_\_\_\_\_ LOCAL TIME.

B. TCCOR 1 EMERGENCY

(1) DIRECTED BY: COMFLEACT YOKOSUKA

(2) DEFINITION: SUSTAINED WINDS OF 50 KNOTS OR GREATER OR FREQUENT GUSTS OF 60 KNOTS OR GREATER ARE OCCURRING.

(3) ACTION: ONLY OFFICIAL AND EMERGENCY VEHICLES ARE PERMITTED ON ROADS. PERSONNEL REMAIN INDOORS UNTIL ALL CLEAR IS DECLARED.

(4) BASED ON JTWC WARNING NO. XX, DESTRUCTIVE WINDS ARE FORECAST TO COMMENCE O/A \_\_\_\_\_ LOCAL TIME.

C. TCCOR 1 RECOVERY

(1) DIRECTED BY: COMFLEACT YOKOSUKA

(2) DEFINITION: SUSTAINED WINDS HAVE FALLEN BELOW 50 KNOTS AND GUSTS OF 60 KNOTS OR GREATER ARE NO LONGER OCCURRING.

(3) ACTION: COMFLEACT YOKOSUKA CONDUCTS INSPECTION FOR SAFETY HAZARDS. NON-ESSENTIAL PERSONNEL REMAIN INDOORS DURING DAMAGE ASSESSMENT AND CLEANUP OPERATIONS.

(4) BASED ON JTWC WARNING NO. XX, ANTICIPATE SETTING TCOOR 1 RECOVERY O/A \_\_\_\_\_ LOCAL TIME.

D. ALL CLEAR

(1) DIRECTED BY: COMFLEACT YOKOSUKA

(2) DEFINITION: THREAT OF SEVERE WEATHER IS OVER

(3) ACTION: RESUME NORMAL ACTIVITIES

(4) BASED ON JTWC WARNING NO. XX, ANTICIPATE DECLARING TCOOR 1 ALL CLEAR O/A \_\_\_\_\_ LOCAL TIME.

2. COMFLEACT YOKOSUKA PROVIDES TELEPHONIC AND E-MAIL NOTIFICATION FOR TCCOR DECLARATIONS PER REF D. COMFLEACT YOKOSUKA EOC (BLDG 3154, ROOM 122G) IS MANNED 24/7 WHEN TCCOR 1 IS DECLARED UNTIL ALL CLEAR. CONTACT INFORMATION:

A. TELEPHONE: DSN: 243-1714

COMMERCIAL: 046 816 PLUS LAST FOUR

B. E-MAIL: CFAY.EOC.EMO[AT]FE.NAVY.MIL OR  
CFAY.EOC.CDO[AT]FE.NAVY.MIL,

3. AS BRIEFED AT COMFLEACT YOKOSUKA TCCOR/STORM COR 1 COORDINATING CONFERENCE FOLLOWING PREPAREDNESS INFORMATION PROVIDED:

A. PERSONNEL RELEASE

(1) NON-ESSENTIAL MILITARY AND CIVILIAN PERSONNEL: RELEASED AT LOCAL TIME.

(2) NON-ESSENTIAL MLC EMPLOYEES: RELEASED AT \_\_\_\_\_ LOCAL TIME.

(3) DODDS SCHOOLS: CLOSED \_\_\_\_\_ LOCAL TIME. ANTICIPATE DELAYED OPENING AT \_\_\_\_\_ LOCAL TIME.

B. FACILITY CLOSURES

(1) HOURLY CHILD CARE: CLOSED \_\_\_\_\_ LOCAL TIME.

(2) CHILD DEVELOPMENT CENTER: CLOSED \_\_\_\_\_ LOCAL TIME.

(3) DECA COMMISSARY: REMAINS OPEN UNTIL \_\_\_\_\_ LOCAL TIME.

(4) OTHER RECREATION SERVICES CLOSED WHEN TCCOR 1 IS DECLARED.

(5) NEX: REMAINS OPEN UNTIL O/A \_\_\_\_\_ LOCAL TIME.

(6) NEX GAS STATION & MINI-MART: REMAIN OPEN UNTIL \_\_\_\_\_ LOCAL TIME.

(7) IKEGO NEX: REMAINS OPEN UNTIL O/A \_\_\_\_\_ LOCAL TIME.

(8) NAVY LODGE: REMAINS OPEN.

(9) NAVHOSP, YOKOSUKA: REMAINS OPEN FOR EMERGENCIES. WILL CLOSE FOR ALL OTHER PATIENTS O/A \_\_\_\_\_ LOCAL TIME.

C. TRANSPORTATION

(1) HOME-TO-WORK BUS: SECURED AFTER MORNING RUN ON (DAY, DATE).

(2) YOKOSUKA - NARITA BUS: SECURED AFTER (TIME, DATE).

(3) BASE SHUTTLE: SECURED O/A (TIME, DATE).

D. GATE CLOSURE FOR TCCOR 1: GATES REMAIN OPEN UNTIL COMFLEACT YOKOSUKA DECLARES TCCOR 1 EMERGENCY. AT TCCOR 1 EMERGENCY GATE STATUS IS AS FOLLOWS:

(1) MAIN BASE

(A) CARNEY GATE

INBOUND - SINGLE LANE OPEN

OUTBOUND - SINGLE LANE OPEN

(B) WOMBLE GATE

INBOUND - CLOSED

OUTBOUND - CLOSED

(2) IKEGO MILITARY FAMILY HOUSING

INBOUND - SINGLE LANE OPEN

OUTBOUND - CLOSED

DECISION TO FULLY CLOSE ALL GATES (INBOUND & OUTBOUND) WILL BE BASED ON WEATHER CONDITIONS, PERSONNEL SAFETY, COMFLEACT YOKOSUKA, AND TENANT COMMAND OPERATIONAL REQUIREMENTS.

4. PRIMARY READY SHELTER:

A. PER REFS E AND F, COMFLEACT YOKOSUKA PRIMARY READY SHELTER IS FLEET RECREATION CENTER, BLDG 3008, BASKETBALL COURT AREA, (CAPACITY 250). COMFLEACT, YOKOSUKA DUTY SECTION PERSONNEL STAND UP THIS SHELTER AS REQUIRED TO PROVIDE INITIAL SAFE HAVEN FOR PEOPLE DISPLACED BY THE STORM.

B. PEOPLE HOUSED IN TEMPORARY MASS SHELTER ARE NORMALLY MOVED TO ALTERNATE FACILITIES, (BQ, TPU, NAVY LODGE, HOMEPORT ASHORE, OR COMMERCIAL LODGING), WITHIN 24 HOURS AND WHEN IT IS SAFE TO DO SO. COMFLEACT, YOKOSUKA ASHORE TENANT COMMANDS SEE REF E FOR SHELTER MANAGEMENT PERSONNEL AUGMENT REQUIREMENTS.

C. PERSONNEL EVACUATION TO TEMPORARY READY SHELTER MAY TRIGGER A REQUIREMENT TO CONDUCT PERSONNEL ACCOUNTABILITY MUSTER PER REFS G AND H.

5. STORM TRACK UPDATE AND WEATHER INFORMATION IS AVAILABLE AT [WWW.CFAY.NAVY.MIL](http://WWW.CFAY.NAVY.MIL) AND JOINT TYPHOON WARNING CENTER AT [HTTPS://METOC.PH.NMCI.NAVY.MIL/JTWC.PHP](https://METOC.PH.NMCI.NAVY.MIL/JTWC.PHP) AND [HTTP://WWW.JMA.GO.JP/EN/TYPH/](http://WWW.JMA.GO.JP/EN/TYPH/)

6. RELEASED BY CAPT'S FIRST, MIDDLE INITIAL AND LAST NAME, USN, COMMANDER, FLEET ACTIVITIES YOKOSUKA. REQUEST WIDEST DISSEMINATION.//  
BT

NNNN  
BT

PORT OPERATIONS TYPHOON CHECKOFF LIST

TCCOR IV

1. Sustained winds of 34-49 knots are expected within 72 hours Notify all Afloat Commands via Bridge to Bridge Channel 10. Log the time of the notification to all units Afloat:

All units on this Net, this is Port Control, "Stand by for the following transmission". Set TCCOR CONDITION IV destructive winds of 34-49 knots are expected within 72 hours. All units must implement their heavy weather bills. All units requiring Storm lines and Spring-lay pennants contact Dock Masters at extension 243-7377. (Repeat this verbiage twice and ensure all units inport acknowledge this transmission).

\_\_\_\_\_  
Port Dispatcher

2. Notify:

Department Head \_\_\_\_\_  
Harbor Movements Officer (MVMMENTS OFF) \_\_\_\_  
Senior Harbor Pilot \_\_\_\_\_  
Service Craft OFF \_\_\_\_\_  
Boat Pool Manager (Mngr) \_\_\_\_\_  
Duty Dock Master \_\_\_\_\_  
Duty Tug Master \_\_\_\_\_

\_\_\_\_\_  
Port Dispatcher

3. Harbor Movements Officer will contact all required Immediate Superior in Command's in order to ensure that they are engaged and actively planning. Items to consider are as follows:

- a. When will services be disconnected and units begin to aux steam.
- b. When will brows be removed and ships switch to Accommodation Ladders and what units this is not an option for.
- c. Possible sortie and associated responsibilities.

\_\_\_\_\_  
Harbor MVMMENTS OFF

4. Harbor Movements Officer will develop a port loading plan and identify which dry dock will be used for service craft and barges. Submit port-loading plan to Commander to include any recommendation as to berth shifts and which ships need to sortie.

---

Harbor MVMMENTS OFF

5. Harbor Movements Officer will verify and execute any sortie plan that is submitted. Harbor Movements will notify U.S. Naval Ship Repair Facility and Japan Reginal Maintenance Center (NAVSHIPREPFAC and JRMC), Yokosuka, Japan to flood the ready dry dock for service craft, barges, and MWR Marina.

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Harbor MVMMENTS OFF

6. Boat Pool Manager/Senior Pilot submit safe haven or dry docking plan for TCCOR readiness of all port services small craft/barges to the Harbor Movements Officer.

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Senior Pilot      Boat Pool Mngr

7. Harbor Movements Officer contact Kanto Kosan to plan removal of all barges.

---

Harbor MVMMENTS OFF

8. Boat Pool Manager/Dock Master Leading Chief Petty Officer (LCPO) will inspect and ensure all fenders, service craft, and pontoons are secured and loose gear has been stowed.

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Dock LCPO      Boat Pool Mngr

9. Port Control personnel will acquire Degaussing Range vehicle and ensure that fuel tank is full. The truck will be brought back to Port Operations.

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Port Control LCPO

10. Harbor Movements Officer/Port Control will notify the Navy Munitions Command Pacific East Asia Division Unit Yokosuka (NMCPACEAD Unit Yokosuka) of typhoon condition and instruct them to check all lines on barges in NMCPACEAD Unit Yokosuka custody.

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Harbor MVMMENTS OFF      Port Control LCPO

11. Harbor Movements Officer/Senior Pilot conduct visual inspection of Repair and Berthing Barges (YRB) and Advanced Production Loading (APL) mooring lines. Make recommendation if needed to Barge Supervisor

\_\_\_\_\_  
Harbor MVMMENTS OFF    Senior Pilot

12. Duty Dock Master will inspect and issue pier cleanliness chits, storm lines, and spring lay to all units not on floating piers. This report will include which commands are foul weather moored, if their anchor is under foot, and which commands have Rigid Hull Inflatable Boats in the water.

\_\_\_\_\_  
Dock LCPO

13. The Service Craft Officer will ensure that all boats are fully serviced as necessary (i.e. fuel, water, lube oil) and report what tugs are available.

\_\_\_\_\_  
Service Craft OFF    Boat Pool Mngr

14. Dock Master LCPO/Boat Pool Manager will ensure all paint floats; Ship Waste Off-loading Barge's, Fuel Barges, fenders, and oil boom are removed and are secured in the identified safe haven or dry dock as determined by Harbor Movements Officer or Senior Pilot.

\_\_\_\_\_  
Dock LCPO    Boat Pool Mngr

15. Port Control Dispatcher upon completion of this portion of the check off sheet, notify Port Operations Officer that we have achieved TCCOR IV and file this report in the Active File for TYPHOON \_\_\_\_\_.

\_\_\_\_\_  
Port Dispatcher

TCCOR III

1. Sustained winds of 34-49 knots are expected within 48 hours

Notify all Afloat Commands via Bridge to Bridge CH. 10. Log the time of the notification to all units Afloat:

All units on this Net, this is Yokosuka Port Control, "Stand by for the following transmission". Set TCCOR CONDITION III destructive winds of 34-49 knots are expected within 48 hours.

All units are required to monitor Senior Pilot investigator net for follow on information. (Repeat this verbiage twice and ensure all units in port acknowledge this transmission)  
All units acknowledge receipt of this transmission. (Say once)

---

Port Dispatcher

2. Notify:

Department Head \_\_\_\_\_  
Harbor MVMMENTS OFF \_\_\_\_\_  
Senior Harbor Pilot \_\_\_\_\_  
Service Craft OFF \_\_\_\_\_  
Boat Pool Manager \_\_\_\_\_  
Duty Dock Master \_\_\_\_\_  
Duty Tug Master \_\_\_\_\_

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Port Dispatcher

3. Harbor Movements Officer will notify NAVSHIPREPFAC and JRMC, Yokosuka, Japan to remove the caisson of the ready dry dock for service craft, barges, and MWR Marina.

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Harbor MVMMENTS OFF

4. Duty Dock Master will inspect and issue pier cleanliness chits to all units. All Piers must have all debris and equipment removed or secured. Notify Harbor Movements Officer of all discrepancies at each berth.

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Dock LCPO      Boat Pool Mngr      Harbor MVMMENTS OFF

5. Dock Master LCPO/Service Craft Maintenance LCPO make arrangements with Security, EOD, and SUBGRU7 to remove unnecessary small craft until TCCOR all clear has been set by Commander, FLEACT Yokosuka.

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Dock LCPO      Service Craft LCPO      Service Craft OFF

6. Dock Master LCPO make arrangements with USS Blue Ridge to remove both covered brows and replace with one standard brow. Secure unused platform.

\_\_\_\_\_  
Dock LCPO

7. Notify Living Barge Manager/NAVSHIPREPFAC and JRMC, Yokosuka, Japan to ensure that YRB-30 and APL-40 are fouled weather moored with wire rope.

\_\_\_\_\_  
Dock LCPO          \_\_\_\_\_  
Senior Pilot          \_\_\_\_\_  
Harbor MVMMENTS OFF

8. Senior Pilot/Dock Master LCPO/Harbor Movements Officer will ensure all units are in a foul weather moor status and verify that waterfront equipment is secured for foul weather. (Berths, fenders, security barrier, oil booms, and service craft are secured). Ensure all Kanto Kosan barges have been removed from the harbor.

\_\_\_\_\_  
Dock LCPO          \_\_\_\_\_  
Senior Pilot          \_\_\_\_\_  
Harbor MVMMENTS OFF

9. Prepare for TCCOR II, all Division LCPO/Boat Pool Manager will submit the following reports to the Port Operations/Harbor Movements Officer/Service Craft Officer and Senior Pilot.

a. Operations Officer notifies Chain of Command who is essential personnel.

b. All essential personnel will verify recall numbers with the port control dispatcher.

c. Submit watch bills for TCCOR I. Port Operations Officer (OPS) will identify 3 Pusher Boat Crews, 3 Tug Crews, 2 Port Control Dispatchers and 1 MLC Dispatcher. All Dock masters and Pilots will be on station.

\_\_\_\_\_  
Senior Pilot          \_\_\_\_\_  
Harbor MVMMENTS OFF          \_\_\_\_\_  
Service Craft Officer

10. Harbor Movements Officer inspects the entire waterfront to include waterborne assets, berths, dry docks, missile hazards and pontoons. Report all discrepancies to tenant/unit commands in violation.

\_\_\_\_\_  
Harbor MVMMENTS OFF

11. Port Control Dispatcher upon completion of this portion of the check off sheet, notify Port OPS that we have achieved TCCOR III and file this report in the Active File for TYPHOON

\_\_\_\_\_.

\_\_\_\_\_  
Port Dispatcher

TCCOR II

1. Sustained winds of 34-49 knots are expected within 24 hours

Notify all Afloat Commands via Bridge to Bridge CH. 10. Log the time of the notification to all units Afloat:

All units on this Net, this is Yokosuka Port Control, "Stand by for the following transmission". Set TCCOR II destructive winds of 34-49 knots are expected within 24 hours. All units are required to monitor Bridge to Bridge CH. 10 for follow on information and **conduct radio checks with Port Control every 2 hours**. (Repeat this verbiage twice and ensure all units inport acknowledge this transmission)

\_\_\_\_\_  
Port Dispatcher

2. Notify:

- Department Head \_\_\_\_\_
- Harbor MVMMENTS OFF \_\_\_\_\_
- Senior Harbor Pilot \_\_\_\_\_
- Service Craft OFF \_\_\_\_\_
- Boat Pool Manager \_\_\_\_\_
- Duty Dock Master \_\_\_\_\_
- Duty Tug Master \_\_\_\_\_

\_\_\_\_\_  
Port Dispatcher

3. Harbor Movements Officer will verify and execute any sortie plan that is submitted.

\_\_\_\_\_  
Harbor MVMMENTS OFF

4. Duty Tug Master/Port Control Dispatcher/Dock Master/Boat Pool Manager recalls and executes TCCOR II watch bill and dismisses all non-essential personnel.

\_\_\_\_\_  
Duty Tug    Port Dispatch    Boat Pool Mngr    Dock Master

5. Port Control Dispatcher upon completion of this portion of the check off sheet, notify Port OPS that we have achieved TCCOR II and file this report in the Active File for TYPHOON\_\_\_\_\_.

\_\_\_\_\_  
Port Dispatcher

PORT OPERATIONS TYPHOON CHECK OFF LIST (Continued)

TCCOR I

1. Sustained winds of 34-49 knots are expected within 12 hours

Notify all Afloat Commands Bridge to Bridge CH.10. Log the time of the notification to all units Afloat:

All units on this Net, this is Yokosuka Port Control, "Stand by for the following transmission". Set TCCOR CONDITION I destructive winds of 34-49 knots are expected within 12 hours. All units are required to monitor Bridge to Bridge CH. 10 for follow on information. (Repeat this verbiage twice and ensure all units in-port acknowledge this transmission)

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Port Dispatcher

2. Notify:

Department Head \_\_\_\_\_  
Harbor MVMMENTS OFF \_\_\_\_\_  
Senior Harbor Pilot \_\_\_\_\_  
Service Craft OFF \_\_\_\_\_  
Boat Pool Manager \_\_\_\_\_  
Duty Dock Master \_\_\_\_\_  
Duty Tug Master \_\_\_\_\_

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Port Dispatcher

3. Dock Masters and Pilots will begin making rounds to conduct visual inspection of the water front at **2 hour intervals** using dock master and degaussing range vehicles. All rounds will be conducted with a minimum of 2 individuals and times will be staggered to ensure that one group is always on the water front.

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Senior Pilot

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Dock Master LCPO

TCCOR IE

1. Tug Crews warm up and remain on generators or refer to timeline that was dictated at Departmental quarters. Report when tugs are up and on generators to the Port Control Dispatcher.

CFAYINST 3140.1AA  
11 Oct 2018

YT 805 \_\_\_  
YT 806 \_\_\_  
YT 807 \_\_\_

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Port Control Dispatcher